

Regular Board Meeting Minutes October 16, 2018 7:30pm

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

Senator Matt Little – Senator Little was present to let us know he is here to help if we need anything. He has been Senator for 1 year and 9 months and was Mayor of Lakeville prior to that. He will help with bill for infrastructure if townships cannot afford it on their own. Hampton Township doesn't have anything concerns at this point. Since we are an AG preserve community we don't have much. Matt said if we have any concerns it is best to email him at sen.matt.little@senate.mn or we can call or text him at 952-288-9660. He said we can try to get money from the state when working on culverts, that there may be flexibility with township election dates if we have a vacancy, we can ask about raising or lowering speed limits. We told him we would definitely support vote by mail for greater number than 500 or less people. Senator Little stated that the response for vote by mail is higher, that it is the quadruple the number.

Mayor John Knetter of the City of Hampton was present to ask how things were going for us. He wondered if we had any questions for the City of Hampton which we did not.

Deputy Smidt was present. He stated that Highway 55 West traffic was being diverted to Highway 46. He said there has been some irrigator wire theft in Randolph. They hit the solar farm south of 280th in Randolph. He stated if we see anything weird to contact the sheriff office.

ROAD REPORT

- It was decided that the roads that were rocked will get their chloride in Spring because if we do it now it will hold the moisture in and it will create more ice. Jason Otte will get Molly Weber a list of the roads that we will cover the cost of the chloride for Spring.

PLANNING COMMISSION SYNOPSIS

Lori & Scott Endres – 612-328-1134 - regarding 22075 Northfield Blvd. (Melvin & Mary Lou Endres estate)

1. Asked for an additional building site on 17-00400-01-012

Jim Sipe made a motion to agree with the Planning Commission that there are no more building sites on PID 17-00400-01-012.

Doug Wille seconded it. Motion carried.

2. Swap 2 pieces of land from Leon Endres to become part of their existing land (little triangle piece). They will survey it off to be part of their land again.

Jim Sipe made a motion that the Town Board will take the recommendation of the Planning Commission to allow the land swap after we see the survey that represents what was described to the Planning Commission. Doug Wille seconded it. Motion carried. Lori Endres will return to the Board meeting in November with 2 copies of the survey, one for the Township and one for the County.

3. How many buildables on 17-00300-25-010, 160 acres, all bear land right now. Planning Commission suggested to get the number of sites into our meeting minutes.

Doug Wille made a motion that PID# 17-00300-25-010 consisting of 160 acres has 4 building sites on it, one per ¼ ¼ section. Dan Peine seconded it. Motion carried.

Andrew Endres – 507-263-3373 - permit for 40x80 shed @ 6256 250th Street East

- Andy put in a culvert with his 40 foot driveway. There is not much water for his culvert. Driveway is sloped away from the road. Andy agreed to pay the \$100.00 for his driveway permit.

OLD BUSINESS

- Cannon Falls Fire Contract – paying this month - \$4,211.71 – this was an FYI

NEW BUSINESS

- Dakota County Mileage Certification – **Doug Wille made a motion that the chair Jim Sipe sign the mileage certification form. Dan Peine seconded. Motion carried.** Jim Sipe signed the form. Molly Weber emailed it to Shannon.weber@co.dakota.mn.us on 11/11/18.
- Driveway Permit Application – Jim Sipe came up with a driveway permit form which has a \$100.00 non-refundable fee associated with it and \$2,000.00 escrow in case the driveway is not put in properly. Once inspected and approved by the road maintenance crew the \$2,000.00 will be returned. There is no need for a resolution for this since the fees are already in the fee schedule of the ordinance manual. **Jim Sipe made a motion to approve the driveway permit for Andy Endres at 6256 250th Street East and waive the \$2,000.00 escrow fee. Dan Peine seconded it. Motion carried.**
- Clerk/Treasurer Accounting Coordination – Leo and Molly need to make sure all funds match-General, Road & Bridge, Fire, Investments (CDs) & Escrow using the bank statements as confirmation for both of them. The Escrow money is not our money so we cannot earn interest on it so Leo needs to tell us where it goes. Conditional Use and Public Hearing do not go in Escrow. Bank does the interest on Investments (CDs). Molly and Jeanne need to work together on this then get with Leo to make sure everything balances.
- GIS Training – Wednesday Nov 7, 2018 @ 8:30-11:30am or Thurs Nov 8, 2018 @ 4-7pm – Jim Sipe plans to attend the November 8th session.

Tuesday November 6, 2018 General Election Schedule for Election Judges and Thank You – Pat Ramel set the schedule and Molly Weber sent a thank you email to everyone.

OTHER BUSINESS-Board Members Only

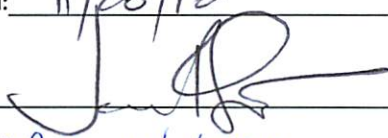
Doug Wille made a motion to approve signing of checks 5769 to 5774 and a motion to approve the claims list. Dan Peine seconded it. Motion carried. Checks were signed.

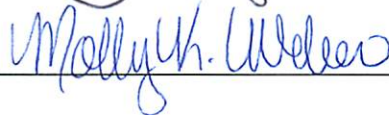
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 9:05pm. Doug Wille seconded. Motion carried.

Date Signed: 11/20/18

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP TREASURER'S REPORT
October, 2018 (November 20th Meeting)

BEGINNING BALANCE: **\$443,634.26**

RECEIPTS:

Bunde/Decker Permit	\$ 1528.74
A. Endres – Permit	100.00
MN State Agriculture MV Credit	5207.01
Account Interest	15.24
ICS Account Interest	<u>110.20</u>
TOTAL INCOME:	\$6961.19

DISBURSEMENTS:

M. Weber – Clerk Salary	\$1471.08
Janet Otte – October Rent	500.00
Cannon Valley Fire Protection	4211.71
Mark Rauchwarter – Website	30.00
Benny Svien – Inspections	966.06
Otte Excavating – Road Work	11,775.00
PERA -3 rd Quarter	946.99
Century Link – Phone	<u>87.94</u>
TOTAL DISBURSEMENTS:	\$19,988.78

ENDING BALANCE: **\$420,606.67**

Checks Not In: (5)\$5050.85

Bank Statements' Totals: \$425,657.52



Jim Sipe, Chair

11/20/18

11/20/2018



Leo Nicolai, Treasurer

11-20-18

11/20/2018